



## STOCK TRANSFER INSTRUCTIONS

### Electronic Transfer

If you have a brokerage account, ask your broker to electronically transfer the number of shares of unrestricted, publicly traded stock that you wish to donate to the Japanese Garden Society of Oregon. Please contact the Garden with the name of your stock and the number of shares that you are transferring so that we can properly acknowledge your gift and provide accurate income tax credit information regarding your contribution.

Stocks can be transferred electronically with the following information:

|                             |                                                                            |
|-----------------------------|----------------------------------------------------------------------------|
| Official Organization Name: | Japanese Garden Society of Oregon                                          |
| Tax Identification #:       | 93-0511171                                                                 |
| Receiving Brokerage Firm:   | <b>Charles Schwab</b><br><b>Account #: 4101-9611</b><br><b>DTC #: 0164</b> |

|                    |                                                              |
|--------------------|--------------------------------------------------------------|
| Brokerage Address: | 820 SW Morrison St., Portland, OR<br>97205<br>1-800-435-4000 |
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|                               |                                                                                |
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| Organization Mailing Address: | Japanese Garden Society of Oregon<br>611 SW Kingston Ave<br>Portland, OR 97205 |
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For Brokers: In order to properly attribute the gift, please notify the Japanese Garden Society of Oregon of the details of any stock transfer (e.g. type of shares, donor name, designation, if any, of gift). This information and any additional questions can be directed to:

Hilary Blakemore  
Chief Development Officer  
Japanese Garden Society of Oregon (dba Portland Japanese Garden and Japan Institute)  
503-595-5225  
[hblakemore@japanesegarden.org](mailto:hblakemore@japanesegarden.org)

Thank you!