



## 2020 Calendar Contest

Dear Photographer,

Thank you for your interest in entering our 2020 Calendar Contest! We are very excited to get started on the process and we look forward to receiving your entries. Please use the checklist below to help prepare your entry. All submissions must meet the required specifications.

Ensure that all files are at least 300 dpi at a maximum area of 12 inches (height or width) NOTE: Please keep in mind that images will be cropped to fit into a square format calendar. Main images will be approximately 10.5" high and 12" wide. Inset photos will be in a horizontal format.

- Submit JPEG Files only (no TIFF's) on USB or via File Transfer Service (e.g., Dropbox). We no longer accept CDs or DVDs.
- Maximum of 8 images per submission. A variety of seasonal images is preferred.
- Name each file with your first initial, last name, underscore, and season-for example: MSmith\_winter.jpg
- Images may be color corrected, but please do not use any special effects filters or photoshop the images.
- Include a filled out copy of the entry form with your submission. Send via email to [amcquade@japanesegarden.org](mailto:amcquade@japanesegarden.org) or by mail to Ashley McQuade, Portland Japanese Garden, 611 SW Kingston Avenue, Portland, OR, 97205

**Entries must be postmarked by March 15, 2019, in order to be considered**

If your image is selected to be one of the calendar's 12 primary images, you'll receive ten complimentary calendars. If your image is selected to be one of the inset images, you'll receive one complimentary calendar. Contest winners will be notified via e-mail by May 1, 2019.

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*Special preference will be given to submissions from the Garden's Photographer Members. However, due to the specific needs of the calendar, we cannot guarantee that all selected images will come from Photographer Member submissions.*

# 2020 Calendar Contest Entry Form

## CONTACT INFORMATION

Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Preferred Web Address or Contact info for Inclusion on Calendar \_\_\_\_\_

## RIGHTS AND PERMISSIONS

I understand that the Portland Japanese Garden intends to sell the calendars at the Gift Store and online in perpetuity.

All proceeds from the sale of these calendars will be used to benefit the Portland Japanese Garden.

\_\_\_\_ I agree to these conditions \_\_\_\_\_  
*Signature*

## OPTIONAL PHOTO RELEASE

The Portland Japanese Garden appreciates the support of its Photographer Members. If you would like to support the Garden by granting permission for us to use your images in other formats, please sign below.

I authorize the Portland Japanese Garden the right to use my photographs in all forms and media, and in all manners including composite or cropped representations, in perpetuity for the advertising of the Garden or retail products, on our website, in publications, in electronic communications, or any other lawful purpose and I waive any right to inspect or approve the finished version(s) including written copy that may be created and appear in connection therewith. I understand that my consent to use my images in all forms and all media is not required for entry into the 2020 Calendar Contest.

\_\_\_\_ I agree to these conditions \_\_\_\_\_  
*Signature*